

## Registration Committee

The Registration Committee is made up of members nominated by the various Member Institutions and appointed by the BPC Council, chaired by the BPC Registrar who is also elected by the Council.

- To establish the Standards of Training - approved by Council - which must be observed in all BCP Organizations.
- To assess Organizations, which apply to join the BCP, assist their application, compile a report and present it to the BCP Council recommending the applicant Organization for or against membership.
- To monitor the development of our member Organizations through Site Visits.
- To establish Continuing Professional Development Standards - approved by Council – and monitor that the member Organizations have in place the appropriate structures to carry out CPD.
- To assist our Member Organizations with new or ongoing issues, liaising when appropriate, concerning their Training Courses and their Professional Association.

The Registration Committee recommends an Organization for Membership of the BCP after having examined various aspects of the Organization.

1. Administrative Structure. This includes how authority is established, shared and delegated, the attribution of tasks, usually through committees. We explore the activities of leading and managing groups and their links to the rest of the membership, their accessibility and transparency.
2. Training Course(s). We consider
  - the criteria for selection of students
  - the qualifications required of the Teaching Staff including the procedures for qualification of Training Analysts and training Therapists and Supervisors.
  - The clinical requirements – intensity of personal analysis/therapy, training patients and supervision.
  - The width and depth of the Academic Syllabus.
  - Procedures and criteria to establish the Students' progress and readiness to qualify.
  - the selection of patients for the students, and the monitoring of their treatment.
3. Professional Association. We require that all Training Institutes guarantee and require access to a suitable BCP-accredited Professional Association. In practice each Training has its own Professional Association. The responsibility of the Professional Association is the monitoring of professional standards of practice through:

- Opportunity for and monitoring of CPD.
- Offering a clear and accountable career progression within the association and the training organization (for instance, associate member, full member, training analyst/therapist) and participation to Committees. The selection of members in all capacities should be made on clear and accountable criteria of merit, skill and experience when appropriate, and/or following democratic election procedure when possible.
- Establishing and enforcing the Ethical Code and making available a Complaints Procedure.

Site visits take place every 5 years or so. They aim to monitor the development of the Organisation, identifying its strengths and its weakness, and helping to address the latter. The Visit consists of a preliminary stage, when the Organisation is required to provide specific information, followed by a series of meetings with Committees, groups, such as for instance students, or with the whole membership. When the visit is concluded the Registration Committee prepares a Report, which is made available to the Organization and then presented to the BCP Council. Recommendations are made and their implementation is monitored by our Committee.

#### **Current Registration Committee Members:**

Sally Beeken

Ann Foden

Sue Gottlieb

Richard Ingram

Jan McGregor Hepburn

Gillian Miles

Jane Naismith

John Shemilt

Lee Smith

*Last updated 24<sup>th</sup> March 2017*